



Silver Key Operations Board of Directors

AGENDA

Tuesday, November 15, 2022

David Lord Conference Room ~ Silver Key Campus

	Topic	Owner	Action
I.	Call to Order/Establish Quorum/Introductions	Shahera Shalabi, Chair	Attendees:
II.	Guest Presentations	Jason DeaBueno and Val Anders	<ul style="list-style-type: none"> • Guest: Doris Ralston, Colorado Springs Osteopathic Foundation Grant Award. • Guest: EBK to present audited financials
III.	Changes to the Agenda	Shahera Shalabi, Chair	
IV.	Consent Items		Vote:
	A. Agenda		
	B. Minutes		
V.	CEO Report		
VI.	Board Reports A. Foundation	Jason DeaBueno, CEO	No highlights – Officer Roles Stay for one additional year – Building presentation
VII.	Committee Reports A. Finance B. Development	A. Dave Bunkers/Valerie Anders B. Cari Karns	Vote for Financials and Audit:
VII.	Old Business	Shahera Shalabi, Chair	Update on Committees <ol style="list-style-type: none"> 1. Governance 2. Senior Heritage (Silver Key Apartments)/Capital Management Committee – Scheduled
VIII.	New Business	Shahera Shalabi, Chair	Future planning of Board Mixer at Howard’s house.
IX.	Adjourn		



Silver Key Operations Board of Directors Meeting

MINUTES

September 20, 2022

David Lord Conference Room – Silver Key Campus

	Topic	Owner	Action
I.	Call to Order – 4:00PM	Shahera Shalabi, Chair	Quorum was established.
II.	General Contractor Presentation	Guests Dani Vashon and Leah Jones (MGL Partners) and Jessica Betchel from Way Architects	Updates were provided related to the construction process and related resources, requirements, and building design.
III.	Changes to the Agenda	Shahera Shalabi, Chair	No changes
IV.	Consent Items A. Agenda	Shahera Shalabi, Chair	No Action
V.	CEO Report / Board Reports: A. Operations Board B. Silver Key Apartments	Jason DeaBueno	1. No votes needed.
VI.	Committee Reports A. Finance B. Governance Issues C. Building/Housing Initiative D. Development Committee E. Update from Resource Development Dept.		No reports this month due to guest presentation. An updated budget will be presented at the next board meeting due to the MMOF funding that was procured and needed to be integrated into an updated budget.



Silver Key Operations Board of Directors Meeting

MINUTES

September 20, 2022

David Lord Conference Room – Silver Key Campus

VII.	Old Business	Shahera Shalabi, Chair	None
VIII.	New Business	Shahera Shalabi, Chair	None
IX.	Adjourn	5:00	



October – November 2022

CEO Report

Dear Board Members,

The contract situation with the AAA continues to be a major challenge for the organization. To be clear, the relationship and partnership with the AAA to solve the challenges related to our resources to serve is outstanding. The issue remains that we have many more services being provided than what the main AAA contract covers. Recall this is an artifact of the COVID relief funds and the number of clients who became eligible for funded services.

We have been working to right size our services to the funding and our internal capacity and will continue to align the two.

That stated, the good news is that Silver Key leadership have been notified that we will have some amount of carryover funds made available to our organization and POTENTIAL ARPA funds for capital expense. If we do apply for capital items, this may allow for preservation of our cash position but does not specifically go toward services.

Please remember that you are all invited to the open house at Silver Key new location of care Grace Best Elementary School at 66 Jefferson Street, Monument, CO 80132 – November 14th at 4 pm.

Stay well,

A handwritten signature in black ink that reads "Jason DeaBueno".

Jason DeaBueno

Governance Decisions, Monitoring & Accountability

1. N/A

a. N/A

Board Decision

- N/A

2. Matters for Approval

- None at this time.

3. Risk and Compliance – Issues that the board needs visibility to and expected updates to conclusion.

3.1. Risk and Compliance Management

Issue	Level of Risk (1 Low; 2 Medium; 3 High)	Comments
1. Nutrition Programs	1	AAA Audit will occur for September services and the final review will be at the end of December for submittal due January 6, 2023.
2. N/A		

3.2. Risk and Compliance Updates or Incidents

1. None.

3.3. Funder Obligation Concerns

Funder	Level of Risk (1 Low; 2 Medium; 3 High)	Details & Comments
N/A		

2.3. Funder Obligation Concerns Updates

N/A		
-----	--	--

Informational

4. Update on Operational Activities

- CONTINUE: All programs continue to be on a pause while we level set the service delivery with the resources available.
- UPDATED: Four Focus Areas for the Organization:
 - Oneness of Silver Key
 - Medicaid
 - Private Pay
 - Integration of Expansion Sites
- Housing is now on maintenance path and not a key focus area.

Key Accomplishments

- Bountiful Bag Success!
- Achieved Nomination as Best Workplace in Colorado Springs (2022)
- Invited to be an active participant in the conversation related to the rebuilding of the Colorado Springs Senior Center
- VidaHR has integrated into the organization very well.