



Silver Key Operations Board of Directors Meeting

MINUTES

Tuesday, March 15, 2022 ~ 4:00 PM

David Lord Conference Room ~ Silver Key Campus

	Topic	Owner	Action
I.	Call to Order A. Establish Quorum	Shahera Shalabi, Chair	<p>Quorum was established; all board members were present to include Shahera Shalabi, Howard Black, Steve Noblitt, Dave Bunkers, Cari Karns, Brian Tunnelle, Beatriz Arsuaga and Marie Lambert.</p> <p>Leadership team in attendance: Jason DeaBueno, Derek Wilson, Valeria Anders, Jayme Holligan, Dayton Romero, Laurie Wood, Massine Davis and Sue Readnour.</p>
II.	Introductions: A. Laura Kronick	Howard Black	Nomination and vote for new board member, Laura Kronick. Everyone introduced themselves and Laura told a little about herself. Her resume is a part of these permanent minutes. She was asked to leave the room during the vote. Cari moved and Howard seconded to accept her to the Board. Motion carried. She will soon be going through board orientation and Shahera indicated someone will be named as a mentor to Laura.
III.	Changes to the Agenda	Shahera Shalabi	No changes
IV.	Consent Items A. Agenda		
	B. Minutes – January 18, 2022		Cari moved to accept the minutes from January 18, 2022 as read; Steve Noblitt seconded. Motion carried.
V.	CEO Report	Jason DeaBueno	This report is a permanent part of these minutes. Jason introduced Laurie Wood as Silver Key’s new Chief Operating Officer. He stated Silver Key has received \$200k from El Pomar Foundation toward our housing initiative. Jason gave information about Tri-Lakes Silver Alliance in Monument. A meeting has been set with an attorney to discuss this acquisition, and Jason asked if the Board supports his moving forward once he has had the discussion with the attorney prior to any acquisition. Howard moved to move forward, Cari seconded. Motion carried.
VI.	Board Reports	Jason DeaBueno	



	A. Foundation		Nothing to report at this time.
VII.	Committee Reports		
	A. Finance	Dave Bunkers/ Valerie Anders	<p>The financial statement for eight months ending February 28, 2022 was reviewed and is a part of this permanent record. Year-to-date net deficit is (\$144,244) vs \$61,246 budgeted. Revenue is behind budget by (\$178k). Expenses are over budget by (\$75k). Other revenue and expenses are ahead of budget by \$47k. Revenue areas of concern included Health and Wellness, which is missing revenue projections by (\$92k). Transportation is behind budget by (\$41k) and Nutrition is behind budget by (\$128k). Resource Development is behind budget by (\$20k).</p> <p>Strong donations have been received, to include a large gift of \$100k this past month; we also received our designated donations through the Empty Stocking Fund. Cari moved and Steve and Brian seconded to accept the financial report; motion carried.</p>
	B. Development Committee –	Cari Karns	<p>June 15 is the Senior Summit. Cari asked members to mark their calendars. Cari encouraged the members to participate in the event and asked that everyone reach out to other board members to engage in activities.</p>
	Marketing Report	Derek Wilson	<p>Derek indicated board members will be receiving information about legacy giving. He also gave more information on the June 15 Senior Summit. Tables have been sold but there is still space available. The day’s events include a benefit breakfast, exposition vendors, health screenings, late afternoon adult cocktails. Volunteers are also needed for that day. Board members were asked to visit the website for more information.</p>
VIII.	Old Business	Shahera Shalabi	<p>Shahera shared an update on changes to the boards and committees – the document was reviewed and is a part of this permanent record.</p> <p>Cari moved to accept the modifications to the Silver Key as presented; Dave Bunkers seconded the motion. Carried.</p>
IX.	New Business	Shahera Shalabi	<p>1. Board Resolutions, both of which are a part of these minutes:</p> <p>#1 – Jason to act on behalf of the organization and sign legal documents; Cari moved, Laura seconded the motion. Motion carried.</p>



Silver Key
Connections
Café

Silver Key
Home
Delivered
Meals
Including Meals on Wheels

Silver Key
Reserve
& Ride

Silver Key
Friends
Thrift
Store

Silver Key
Health
& Wellness



			<p>#2 – For Area Agency on Aging (AAA), as part of our RFP, the Board agrees that we have the capacity to follow the guidelines of the grant. Cari moved and Laura seconded to accept the motion. Motion carried.</p> <p>2. Shahera indicated the members need to vote on Steve Noblitt moving to the office of Secretary. Cari moved, Howard seconded to accept the motion. Motion carried.</p> <p>3. Board Retreat is May 23 in Boettcher Conference Room. Questions. There will be a panel discussion at the retreat; Saralyn Crock from Gallagher, Jody Barker from AAA, Cari Davis from Colorado Springs Health Foundation and Shari Gibson from UCCS. Jason asked that this group be prepared to ask questions of this group during the panel discussion.</p> <p>4. Shahera reminded everyone about the Senior Summit on June 15.</p>
X.	Adjourn		With no further business, the group adjourned at 5:19pm.

STEVE NOBLITT

STEVE NOBLITT (Aug 15, 2023 13:52 MDT)

Signed:

Dated: Aug 15, 2023

STEVE NOBLITT







2022-03-15 Operations Board Meeting Minutes

Final Audit Report

2023-08-15

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